

ALL INDIA INSTITUTE OF MEDICAL SCIENCES Vijaypur, Jammu-184120

Website: <https://www.aiimsjammu.edu.in>

Tender ID No: AIIMS/JMU-Hospital/HOUSEKEEPING/2024/01 Dated 15th Jan 2024

GEM Bid No: GEM/2024/B/4490665 dated 16.01.2024

MINUTES OF THE MEETING

Dated: 24th Jan 2024

Subject: Pre-bid meeting held at 2:00 pm onwards on 24th Jan (Wednesday) 2024 in the conference hall, Camp office, AIIMS, Jammu pursuant to Outsourcing of Sanitation and Housekeeping services for AIIMS Vijaypur, Jammu.

A pre-bid meeting was held on 24th Jan (Wednesday) 2024 at 2:00 pm onwards in the conference hall, Camp office, AIIMS, Jammu, located at GMC Doctor's Guest house, Maheshpura Chowk, Jammu- 180001, under the chairmanship of Dr. Renu Sharma, Associate Professor, Department of Obstetrics & Gynaecology to discuss and clarify the queries of vendors/ representatives for Outsourcing of Sanitation and Housekeeping services for AIIMS Vijaypur, Jammu on the tender vide Tender ID No: AIIMS/JMU-Hospital/HOUSEKEEPING/2024/01 Dated 15th Jan 2024 floated on GEM Portal vide GEM Bid No: GEM/2024/B/4490665 dated 16.01.2024.

The following members of the "Outsourcing of Sanitation and Housekeeping services for AIIMS Vijaypur Jammu" attended the meeting:

S. No.	Name and Designation of Chairman/ Member	
1.	Dr. Renu Sharma, Associate Professor Department of Obstetrics & Gynaecology	Chairman
2.	Dr Shalika Sharma, Additional Professor Department of Anatomy	Member-1
3.	Dr. Pankaj Kumar Singh, Assistant Professor, Department of Biochemistry	Member-2
4.	Dr. Rashid Anjum, Associate Professor, Department of Orthopaedics	Member-3
5.	Dr. Asheesh Kumar, Assistant Professor Department of Nephrology	Member -4

The following bidder/ vendor attended the pre-bid meeting

S. No.	Name of an authorized representative of the bidder/ vendor	Name of the firm
1.	Mr. Rahul Saini	Apex Shield Venture Sitto Road Abohar

Only a representative of Apex Shield Venture, i.e., Mr. Rahul Saini, reported for the meeting. So, the committee waited for one more hour for other vendors. The chairman welcomed all the participants and briefed them about the Outsourcing of Sanitation and Housekeeping services for AIIMS Vijaypur Jammu. To bring uniformity and clarity to the bidder for various terms and conditions as mentioned in the tender document, the committee has explained this to the concerned representative; however, no query has been raised by Mr. Rahul Saini.

In addition, the committee observed that in Section II, Clause 3 (af), of the Tender Document uploaded on GeM Portal, it has been mentioned that the bidder should submit company Turnover for past consecutive 05 years and not have incurred loss for more than 02 years during the last 05 years ending March-2023. However, for uploading the Tender document on GeM Portal, it is necessary to mention the minimum average annual turnover of the bidder for past 03 years. During uploading the document this was erroneously mentioned as 1200 lakhs (12 crore) being mistaken as turnover for three years. Now the committee proposes to modify the minimum average annual turnover for last 03 years as 500 lakhs (05 crore). Consequently amendment is being proposed in Section II, Clause 3 (af) as follows:

The bidder should have minimum average annual turnover of Rs 05 crore in housekeeping & sanitation services & should provide a copy of the audited balance sheet & Profit & loss statement certified by a chartered Accountant.

It should also be included in Serial No. 17, Technical bid format in Section VII(A) & serial No.14 of checklist in section XVI accordingly. And clarification of Bid Details on page 1 of 6 of Bid Document uploaded on GeM, minimum average annual turnover of the bidder for 3 year is 500 Lakhs (5 crore) instead of 1200 Lakhs (12 crore).

The chairman ended the meeting with thanks.