

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**

**VIJAYPUR, JAMMU -180001**

Website: <https://www.aiimsjammu.edu.in>

**EOI Ref No: AIIMS/JMU/EOI/LMV/2022-23/4, dated 2<sup>nd</sup> January, 2023**

**MINUTES OF MEETING**

**Subject:** Minutes of meeting of opening of technical bid of Light Motor Vehicle Services held on 30<sup>th</sup> January (Monday) 2023, at 13.00 Hrs onwards in visitor's room, Camp Office, AIIMS, Jammu pursuant to EOI for the hiring of Light Motor Vehicle Services for AIIMS, Vijaypur, Jammu.

Technical bid meeting was held on 30<sup>th</sup> January (Monday) 2023, at 13.00 Hrs onwards in Visitor's Room, Camp Office, AIIMS, Jammu located at GMC Doctor's Guest house, Maheshpura Chowk, Jammu – 180001, under the **Chairmanship of Dr. Pankaj Kumar Singh**, Assistant Professor, Department of Biochemistry for evaluation of Technical Bid received from various vendors for light motor vehicle services on the expression of interest floated vide EOI No. AIIMS/JMU/EOI/LMV/2022-23/4. Representative of M/s Palli and Bakshi Tour & Travels attended the meet.

The following members of the hiring of Light motor vehicle services committee attended the meeting:

<b>S.No</b>	<b>Name of the Chairman/Member</b>	<b>Designation</b>	<b>Mode of attending the meet</b>
1.	Dr. Pankaj Kumar Singh, Assistant Professor, Dept. of Biochemistry	Chairman	Physically

2.	Dr. Natasha Gupta, Assistant Professor, Dept. of Obstetrics & Gynecology	Member -1	Physically
3.	Dr. Ragul Ganesh R, Assistant Professor, Dept. of Psychitary	Member -2	Physically
4.	Dr. Gita Devi, Assistant Professor, Dept. of Radio Diagnosis	Member -3	Physically


Details of the owners/partner/representatives of the firm/agency who attended the meeting are as follows

S.No	Name of the firm/agency	Owners/Partner/Representatives Physically present at the time of meeting
1.	Palli Tour & Travels	Yes (Mr. Sunil Manhas attended)
2.	Bakshi Tour & Travels	Yes (Mr. Nishant Bakshi attended)

The sealed tender box was opened in presence of all the committee members including the **Chairman Dr. Pankaj Kumar Singh** and representatives Mr. Sunil Manhas from Palli tour and travel and Nishant bakshi from Bakshi Tour & Travel was physically present. Dr. Ritesh Kumar, Assistant Professor, Department of Pharmacology, AIIMS, Vijaypur, Jammu was the observer during the opening of the tender box. A total of five (05) bids were recovered from the tender box. Documents received from various bidders in the technical bid envelopes were countersigned by the committee members and the observer who were present physically. Sealed envelope containing the financial bid envelopes submitted by

the bidders and all the technical bid envelopes along with the enclosed contents were handed over to **Dr. Pankaj Kumar Singh**, Chairman of the committee for further necessary action.

### **Recommendations**

1. After screening of all the documents received in technical bid envelope, documents were found appropriate as per EOI and details of document has been mentioned in an Annexure 1.
  2. After meaningful review, LMV committee has found that all the bids have been found to qualify the technical bid. The detail of documents/qualifying parameters for evaluating the technical bid of each bidder are mentioned in Annexure 1.
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### Annexure 1: Detail of documents/qualifying parameters

#### ANNEXURE - 1

#### CHECK LIST OF ALL THE DOCUMENTS SUBMITTED BY BIDDER

S.No	Name of the Bidder/Firm	Documents Produced	Attached Yes/No	Comments
1.	MAXX TOUR AND TRAVELS	1. Letter for Acceptance of terms & conditions of EOI documents.(as per Annexure-II)	YES	
		2. Registration Certificate of Firm/Agency.	YES	
		3. Undertaking/Affidavit to NO BLACKLISTING OF FIRM	YES	
		4. Pan Memorandum and Articles of in case of a company Partnership Deed and Registration Certificate in case of Partnership.	-	-
		5. Experience Certificate.		Khadi gramodyog sewa sansthan – Oct 2020 to July 2021- (10 month) AIIMS Vijaypur Jammu – August 2021 to till date – (1year 5 months)
		6. Performance Certificate.		Khadi gramodyog sewa sansthan – YES AIIMS Vijaypur Jammu - YES
		7. Income Tax		YES
		8. PAN Card of the owner and GST Registration Certificate.		YES
		9. Annual Turnover Certificate		YES
		10. All Other requisite documents in support of Bid as per terms & conditions are given in EOI.		-
		11. Technical Bid. (as per Annexure-I)		YES
		12. Mandate Form. (as per Annexure-V)		YES

S.No	Name of the Bidder/Firm	Documents Produced	Attached Yes/No	Comments
2.	SUPER TOUR AND TRAVELS	1. Letter for Acceptance of terms & conditions of EOI documents.(as per Annexure-II)	YES	
		2. Registration Certificate of Firm/Agency.	YES	
		3. Affidavit/Undertaking of NO BLACKLISTING OF FIRM	YES	
		4. Pan Memorandum and Articles of in case of a company Partnership Deed and Registration Certificate in case of Partnership.	-	
		5. Experience Certificate.	IIM JAMMU- 1 <sup>st</sup> AUG 2019- 31 <sup>st</sup> Dec 2022 – (3year 5months) LARSEN AND TOURBO LIMITED - Feb 2018 – 6 oct 21 –( 3 year 8 months) JAL SHAKTI DEPT – J&K- April 2021- 22 (1 year)	Experience of IIM Jammu and Jal Shakti Dept. J&K has been considered
		6. Performance Certificate.	IIM Jammu- YES Larsen and Tourbo ltd- Yes Jal Shakti dept - YES	
		7. Income Tax	YES	
		8. PAN Card of the owner and GST Registration Certificate.	YES	
		9. Annual Turnover Certificate	YES	
		10. All Other requisite documents in support of Bid as per terms & conditions are given in EOI.		
		11. Technical Bid. (as per Annexure-I)	YES	Details of Vehicle required as per para 5.2 has been not mentioned however supportive document

			attached regarding details of vehicle.
		12. Mandate Form. (as per Annexure-V)	YES

S.No	Name of the Bidder/Firm	Documents Produced	Attached Yes/No	Comments
3.	<b>BAWA S. TRAVELS</b>	1. Letter for Acceptance of terms & conditions of EOI documents.(as per Annexure-II)	YES	
		2. Registration Certificate of Firm/Agency.	YES	
		3. Affidavit of NO BLACKLISTING of firm	YES	
		4. Pan Memorandum and Articles of in case of a company Partnership Deed and Registration Certificate in case of Partnership.	-	
		5. Experience Certificate.	<b>Jammu Smart City Ltd. – Aug 2021 to Dec 2022 (1year 5 months)</b> <b>Army Supply Core – 1 April 2021 to 28 Feb 2022 (11 months)</b> <b>Konkan Railways Corp. Ltd. – 1 Nov 2018 to 31 Oct 2019 (1 year)</b>	
		6. Performance Certificate.	<b>Jammu Smart City Ltd. - YES</b> <b>Army Supply Core – YES</b>	
		7. Income Tax	YES	
		8. PAN Card of the owner & GST Registration Certificate.	YES	



		9. Annual Turnover Certificate	YES	
		10. All Other requisite documents in support of Bid as per terms & conditions are given in EOI.	-	
		11. Technical Bid. (as per Annexure-I)	YES	
		12. Mandate Form. (as per Annexure-V)	YES	

S.No	Name of the Bidder/Firm	Documents Produced	Attached Yes/No	Comments
4.	BAKSHI TOUR AND TRAVELS	1. Letter for Acceptance of terms & conditions of EOI documents.(as per Annexure-II)	YES	
		2. Registration Certificate of Firm/Agency.	YES	
		3. Affidavit as NO BLACKLISTING OF FIRM	YES	
		4. Pan Memorandum and Articles of in case of a company Partnership Deed and Registration Certificate in case of Partnership.	YES	
		5. Experience Certificate.	<p><i>Rusiy Army</i>  <i>Army</i>  <i>Rusiy</i></p> CIF - 2017-18 (1 Year) CIF - 2019-20 (1 Year) SBI - 3 years <b>National highway authority of India - 1 year</b>	
		6. Performance Certificate.	SBI - YES <b>National highway authority of India - YES</b>	
		7. Income Tax	YES	
		8. PAN Card of the owner and GST Registration Certificate.	YES	
		9. Annual Turnover Certificate	YES	
		10. All Other requisite documents in support of Bid as per terms & conditions are given in EOI.	YES	

	11. Technical Bid. (as per Annexure-I)	YES	
	12. Mandate Form. (as per Annexure-V)	YES	

S.No	Name of the Bidder/Firm	Documents Produced	Attached Yes/No	Comments
5.	<b>PALLI TOUR AND TRAVELS</b>	1. Letter for Acceptance of terms & conditions of EOI documents.(as per Annexure-II)	YES	
		2. Registration Certificate of Firm/Agency.	YES	
		3. Affidavit of NO BLACKLISTING certificate	YES	
		4. Pan Memorandum and Articles of in case of a company Partnership Deed and Registration Certificate in case of Partnership.	-	
		5. Experience Certificate.	SBI – last 3 years <b>TATA MOTORS - last 3 years</b>	Experience of SBI has been considered.
		6. Performance Certificate.	SBI – YES <b>TATA MOTORS - YES</b>	
		7. Income Tax	YES	
		8. PAN Card of the owner and GST Registration Certificate.	YES	
		9. Annual Turnover Certificate	YES	
		10. All Other requisite documents in support of Bid as per terms & conditions are given in EOI.	-	
		11. Technical Bid. (as per Annexure-I)	YES	
		12. Mandate Form. (as per Annexure-V)	YES	



Hence, following is recommended by the committee.

1. Financial bid of the all bidders should be opened for hiring of light motor vehicle services.