

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Vijaypur, Jammu- 180001

Website: <https://www.aiimsjammu.edu.in>

EOI Ref No: AIIMS/JMU/EOI/LMV /2022-23/4, dated 2nd Jan 2022

MINUTES OF THE MEETING

Dated: 12th Jan 2023

Subject: Pre-bid meeting held at 11:00 am onwards on 12th Jan (Thursday) 2023 in the conference hall, Camp office, AIIMS, Jammu pursuant to EOI for the hiring of Light Motor Vehicles (LMV) services for AIIMS Vijaypur Jammu.

A pre-bid meeting was held on 12th Jan (Thursday) 2023 at 11:00 am onwards in the conference hall, Camp office, AIIMS, Jammu located at GMC Doctor's Guest house, Maheshpura Chowk, Jammu- 180001, under the chairmanship of Dr. Pankaj Kumar Singh, Assistant Professor, Department of Biochemistry to discuss and clarify the queries of representatives of various vendors for hiring LMV Services on the expression of interest floated vide EOI No. AIIMS/JMU/EOI/LMV /2022-23/4, dated 2nd Jan 2023 floated on CPP Portal vide Tender ID 2023_AIMSJ_692906_1 and website of AIIMS Jammu, and was also published in 03 English Newspapers editions i.e Times of India (Chandigarh & Delhi Edition), 02 State English Newspaper i.e Daily Excelsior, State Times and 01 Hindi edition (Amar Ujala) in newspapers on 4th January, 2023.

The following members of the "Hiring of LMV Services Committee" attended the meeting:

S. No.	Name and Designation of Chairman/ Member	
1.	Dr. Pankaj Kumar Singh, Assistant Professor, Department of Biochemistry	Chairman
2.	Dr. Natasha Gupta, Assistant Professor Department of Obstetrics & Gynaecology	Member-1
3.	Dr. Ragul Ganesh R, Assistant Professor, Department of Psychiatry	Member-2
4.	Dr. Gita Devi, Assistant Professor, Department of Radiodiagnosis	Member-3

The following bidder/ vendor attended the pre-bid meeting

S. No.	Name of authorized representative	Name of the firm
1.	Mr. Sudesh Gupta/	Super Tour & Travels

Only one vendor, Mr. Sudesh Gupta who represented the firm “Super tour & travels” Jammu presented during the pre-bid meeting. Therefore committee waited one more hour for other vendors to attend the meeting; finally only one vendor Mr. Sudesh Gupta attended the meeting. The chairman welcomed all the participants and briefed about Expression of interest (EOI) of the hiring of LMV vehicle services for AIIMS ,Vijaypur, Jammu.

The query was raised by the representative of the firm “Super tour & travels” Jammu regarding number of leaves per week of the drivers. The committee explained the concerned bidder/representative of the firm regarding his query (as tabulated below).

The chairman ended meeting with vote of thanks.

S.No	Name of representative of the firm/ Name of the firm	Section & Page No. of EOI document in reference	Query raised by the bidder/ representative of the firm	Response of the committee
1.	Super Tour & Travels	Clause 6.4, Page 7 of 21 The Light Motor Vehicles would remain at the disposal of AIIMS, Vijaypur, Jammu or as asked by competent authority for all 7 days a week during the entire contract period.	How many leaves are permitted to drivers per week	As per the clause 6.4, Pg 7 of 21, the firm has to provide service for all 7 days a week