

ALL INDIA INSTITUTE OF MEDICAL SCIENCES**VIJAYPUR, JAMMU -180001****Website: <https://www.aiimsjammu.edu.in>****EOI Ref No: AIIMS/JMU/EOI/LMV/2022-23/1, dated 30th September, 2022****MINUTES OF MEETING**

Subject: Minutes of meeting of opening of technical bid of Light Motor Vehicle Services held on 27th October (Thursday) 2022, at 12.00 Hrs onwards in visitor's room , Camp Office, AIIMS, Jammu pursuant to EOI for the hiring of Light Motor Vehicle Services for AIIMS, Vijaypur, Jammu.

Technical bid meeting was held on 27th October (Thursday) 2022, at 12.00 Hrs onwards in Visitor's Room, Camp Office, AIIMS, Jammu located at GMC Doctor's Guest house, Maheshpura Chowk, Jammu – 180001, under the **Chairmanship of Dr. Pankaj Kumar Singh** (who attended the meeting virtually), Assistant Professor, Department of Biochemistry for evaluation of Technical Bid received from various vendors for light motor vehicle services on the expression of interest floated vide EOI No. AIIMS/JMU/EOI/LMV/2022-23/1. The committee members waited for extra one hour for the bidders but only one representative of M/s Palli tour and travels attended the meet.

The following members of the Hiring of Light motor vehicle services committee attended the meeting:

S.No	Name of the Chairman/Member	Designation	Mode of attending the meet
1.	Dr. Pankaj Kumar Singh, Assistant Professor, Dept. of Biochemistry	Chairman	Virtual(Online)
2.	Dr. Natasha Gupta, Assistant Professor, Dept. of Obstetrics & Gynecology	Member -1	Physically
3.	Dr. Heena Saini, Assistant Professor, Dept. of Anesthesia	Member -2	Physically
4.	Dr. Parvez Mohiuddin Dar, Assistant Professor, Dept. of Trauma and emergency Medicine	Member -3	Physically

Dr. Neelam Kotwal (Member-4), Senior Resident, Department of Hospital Administration AIIMS, Vijaypur, Jammu could not attend the meeting of opening of technical bid of light motor vehicle due to being on emergency leave.

Details of the bidders/vendors who attended the meeting are as follows

S.No	Name of the firm/agency	Physically present at the time of meeting
1.	Palli Tour & Travels	Yes (Representative Mr. Babu Ram attended)
2.	The Sharma & Co.	No
3.	Lakshmi Transport Company	No
4.	Pritam Bus Service	No

The sealed tender box was opened in presence of all the committee members including the **Chairman Dr. Pankaj Kumar Singh** (Virtually) and a representative Mr. Babu Ram from Palli tour and travel was physically present. Dr. Ritesh Kumar, Assistant Professor, Department of Pharmacology, AIIMS, Vijaypur, Jammu was the observer during the opening of the tender box. A total of four (04) bids were recovered from the tender box. Documents received from various bidders in the technical bid envelopes were countersigned by the committee members and the observer who were present physically. Sealed envelope containing the financial bid envelopes submitted by the bidders and all the Technical Bid Envelopes along with the enclosed contents were handed over to **Dr. Natasha Gupta**, member of the committee for further necessary action.

Recommendations

1. Documents were found partially deficient/inlegible for all the four bidders and details of deficient documents have been enclosed below as **Annexure 1**.
2. After screening of all the documents received in technical bid, the Chairman and committee members decided to ask all the four bidders to submit their deficient/inlegible documents on or before 31st October, 2022 by 12: 00 Hrs for proper evaluation of the technical bids. The bidders shall send scanned copy of documents on email-id drpankajbiochmaiimsjammu@gmail.com or hard copy of documents can be submitted to office of DDA at Camp Office, Maheshpura Chowk, AIIMS, Jammu- 180001.
3. Information regarding submission of deficient documents to all the bidders was sent on their email-ids and also informed telephonically by the Chairman, Dr. Pankaj Kumar Singh and required document has been

received from the concerned vendors. After receiving documents, committee had reviewed the submitted documents of all four bidders and again documents were found to be deficient for all the four bidders (Details attached as Annexure II)

4. In this quest, none of the bidder has been found to qualify the technical bid. The detail of deficient documents/qualifying parameters as per the evaluation criteria of technical bid of each bidder are mentioned in Table 1 as under.

Table 1: Details of deficient documents/qualifying parameters (Technical Bid)

S.No	Name of the firm/agency	Reason for not qualifying the technical Bid
1.	Palli Tour & Travels	<ul style="list-style-type: none"> • Affidavit-Not Submitted • Annual turnover certificate- Not Submitted • Valid Registration certificate- Not Submitted (refer to Annexure II) • Experience Certificate is not appropriate (refer to Annexure II) • Supply Order- Not appropriate (refer to Annexure II) • Performance Certificate- Not appropriate (refer to Annexure II)
2.	The Sharma & Co.	<ul style="list-style-type: none"> • Experience certificate, Supply order & Performance certificate- Not Appropriate (refer. to Annexure II)
3.	Lakshmi Transport Company	<ul style="list-style-type: none"> • Affidavit-Not Submitted • Experience not appropriate (refer to Annexure II)
4.	Pritam Bus Service	<ul style="list-style-type: none"> • Experience- Not Appropriate and less than 2 years (refer to Annexure II) • ITR certificate not submitted for financial year 2021-2022(refer to Annexure II) • Annual turnover certificate for financial year 21-22 not submitted (refer to Annexure II)

Hence, following is recommended by the committee.

1. Financial bid of no bidder should be opened.
2. The present tender may be cancelled and published as fresh tender for hiring of services of light motor vehicles for AIIMS Vijaypur, Jammu.